

January 1, 2024

There was no Commissioner meeting, due to New Year's Day.

January 2, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda, with the addition of Advertise & Hire Receptionist, but with the exception of the Newton promotion and revised job descriptions from Counseling Services, which will be submitted at a later date. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 18, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 12/21/23): \$906,456.43

Payroll Change Notice:

Sheriff-

Daniel Emert, Corrections Officer, Retirement, Effective 1/2/2024

Jacob Erickson, Corrections Officer, Step 1, \$23.18/hour, *Temporary Appointment (January 1 through March 31, 2024)*, Effective 1/1/2024

Trevor Kunz, Corrections Officer, Step 1, \$4,017.85/mo., Effective 1/16/2024

Lawrence Mason, Court Security Officer, Retirement, Effective 12/28/2023

Counseling Services-

Kris Martin, Sr. Business Office Manager, Step 5, \$6,492.46/mo., to Interim Counseling Services Director, \$92,000.00/yr., Effective 12/18/2023

Kaira Blume, Receptionist, Discharge, Effective 12/29/2023

Angela Pavey, Behavioral Health Counselor II, Step 5, \$5,370.84/mo., to Mental Health Professional BA, Step 5, \$6,084.49/mo., Effective 1/1/2024

Noxious Weed Control-

Mary Malone, Manager of Program Operations, Resignation, Effective 12/29/2023

Request to Advertise & Hire: Seasonal Field Inspector

Request to Advertise & Hire: Counseling Services Receptionist, Steps 1-3 DOE

Resolution Regarding Approval Of An Interlocal Agreement Between Pend Oreille County And Klickitat County For OnBase Administrator Services—Amendment No. 2

RESOLUTION NO. 2024-001, COMMISSIONERS' RECORDING

Resolution Regarding Approval Of An Interlocal Agreement Between Pend Oreille County And Skamania County For OnBase Administrator Services—Amendment No. 2

RESOLUTION NO. 2024-002, COMMISSIONERS' RECORDING

Resolution Establishing Signing Authority For Counseling Services Policies & Procedures
(Rescinding R-2022-83)

RESOLUTION NO. 2024-003, COMMISSIONERS' RECORDING

2024 Unemployment Compensation Rate

RESOLUTION NO. 2024-004, COMMISSIONERS' RECORDING

Resolution Accepting Treasurer's List Of 2023 Property Tax Refunds

RESOLUTION NO. 2024-005, COMMISSIONERS' RECORDING

Cancellation Of Uncollectible Personal Property Taxes

RESOLUTION NO. 2024-006, COMMISSIONERS' RECORDING

Approval of Martin Hall 2024 Calendar

Approval to Promote Angela Pavey from Behavioral Health Counselor II to Mental Health Professional BA, at Step 5, Effective January 1, 2024

(2) Public Comment–Ted Kardos was present and provided comment (Forest Practices).

(3) Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Jesse Larson, Project Specialist Kyel Newberry, Support Specialist Mike Kirkwood, Facilities Maintenance Supervisor Ben Eggleston, and present via Zoom were Fleet Accountant/Risk Manager Teresa Deal and Office Manager/Cost Accountant Christy Parry.

Motion was made by B. Smiley to approve the Parks & Recreation Director's recommendation to approve Amendment #1 to Resolution 2023-117, Forestry Consulting Services with JD Forest Management, LLC. Motion was seconded by J. Gentle. Motion carried unanimously.

Amendment #1 To Resolution 2023-117-Consulting Contract With JD Forest Management

RESOLUTION NO. 2024-007, COMMISSIONERS' RECORDING

Motion was made by J. Gentle to adopt the resolution approving the assignment of County Road Project Number 851 to the Cedar Creek Bridge 0.0 and Tacoma Creek Bridge 4.3 Bundled Rehabilitation Project and the appropriation for the project. Motion was seconded by B. Smiley. Motion carried unanimously.

County Road Project 851 Cedar Creek Bridge 0.0 And Tacoma Creek Bridge 4.3 Bundled Rehabilitation

RESOLUTION NO. 2024-008, COMMISSIONERS' RECORDING

Motion was made by B. Smiley to adopt the resolution approving the assignment of County Road Project Number 850 to the North County Guardrail Phase 2 Project and the appropriation for the project. Motion was seconded by J. Gentle. Motion carried unanimously.

County Road Project 850 North County Guardrail Phase 2

RESOLUTION NO. 2024-009, COMMISSIONERS' RECORDING

B. Eggleston asked for clarification about the Fair Board's relationship with Public Works regarding contracting and oversight. C. Jackson reviewed the proposed ban on gas powered lawn equipment. J. Larson provided a first touch request for an RFQ for engineering services. Other topics included the Usk Bridge replacement, year-end report to County Road Administration Board (CRAB), upcoming "Rough Road Ahead" opinion letter, hazard tree removal, Public Works' calendar of work, and Fan Lake pipe.

(4) The Board recessed for lunch at 12:03 p.m.

(5) The meeting resumed at 1:15 p.m.

(6) B. Smiley provided reports from Parks Board, Economic Development Council (EDC), and Ione Town Council meetings. J. Gentle reported on Martin Hall.

(7) Human Resource Director Brenda Miller was present to review salary increases proposed in the 2024 budget.

(8) EDC's Associate Development Organization (ADO) Scoring Committee representatives Newport City Administrator Abby Gribi and Newport Councilman Mark Zorica were present. Also present were representatives from two organizations who submitted ADO proposals, Pend Oreille Valley Railroad Manager Kelly Driver and via Zoom was Tri County Economic Development District Executive Director Jeff Koffel. Also present via Zoom was Auditor Marianne Nichols.

R. Rosencrantz informed the group that a third timely proposal had been submitted via email, but was blocked by the county's firewall, so it will also be scored by the EDC Committee before a designation is made. The other two proposals were previously scored by the four-person committee, then voted on by the EDC membership. Discussion was held, with all representatives providing comments. Also providing comments via Zoom were Phyllis Kardos, Jean Wells, and Selkirk Sun.

(9) Prosecuting Attorney Dolly Hunt was present for a legal update. Topics included Ione's recall petition, OPMA, and ADO RFP's/public records requests/contract.

(10) R. Rosencrantz gave updates from PO Conservation District, Fire District 4, and South Pend Oreille Fire & Rescue meetings.

(11) Correspondence Received:

- 1.1 Martin Hall-12.21.23 Agenda & 11.16.23 minutes
- 1.2 NACo-Letter re: 2024 Dues
- 1.3 USDA/FS-Letter re: 49 Degrees North Mountain Resort Enhancement Projects
- 1.4 WA Liquor & Cannabis Board-Happy Cargo Transport LLC, Cannabis Transportation License
- 1.5 IIMC-Letter re: Zieske Institute Scholarship Award
- 1.6 RG*NEW-Letter re: POC Planning Commission
- 1.7 WA DNR-Letter re: SEPA Lead Agency & Determination of Nonsignificance-Rufus Sorts Timber Sale

(12) Correspondence Sent:

D. Emert-Retirement Card

(13) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 356,162.80
Counseling Services	\$ 101,712.75
Crime Victims Compensation	\$ 362.04
Park	\$ 232.53
Road	\$ 93,343.69
Emergency 911 Communications	\$ 15,263.55
Mental Health Tax	\$ 1,107.66
Solid Waste	\$ 19,925.08
Risk Management	\$ 734.38
Equipment R&R	\$ 47,331.62
IT Services	\$ 18,414.98
TOTAL	\$ 654,591.08

Checks 215463 through 215495 totaling \$107,366.32, and Electronic Funds Transfers 50452 through 50459 totaling \$233,841.00, Check 215462 totaling \$1,662.13, and Electronic Funds Transfers 50230 through 50451 totaling \$385,329.42, and Checks 215496 through 215497 totaling \$1,763.86 and Electronic Funds Transfer 50460 totaling \$390.61, dated December 21, 2023. Includes Jr. Districts.

(14) Meeting adjourned at 4:29 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board