

Pend Oreille County Park and Recreation Board

Meeting Minutes

Location:	Public Works Conference Room
Date:	11/15/2023
Time:	2:03 PM to 3:00 PM
Attendees:	In Person: Mike Kirkwood-Parks Director, Taylor Johnson-Board Member, Mike Lithgow-Board Vice Chair Teams (PC): Kelly Flanagan-Board Chair, Terri Ann Hedtke-Board Member, Lyndsie Halcro-Board Member, RLMC, Sonya Scaufaire Absent: Brian Smiley-Member

1. K. Flanagan brought the meeting to order at 2:03 pm in the Public Works Conference room.
2. Motion was made by M. Lithgow to approve the October 2023 Park Board Meeting Minutes. Motion was seconded by T. Hedtke. Motion carried unanimously.
3. Financial Update: October 2023 financial spreadsheets were discussed. An update on revenues and expenditures was provided by M. Kirkwood. October 2023 ending balance was \$315,179.81. Discussion on October expenses and investment earnings.
4. Board: No Report
5. New Business:
 - a. Miner News Article: M. Kirkwood submitted a news article for public involvement in park name changes on two parcels and looking for new board members and asked if there was any interest to contact him.
 - b. POC Parks and Recreation received a letter of thanks for supporting the Newport Creative District.
 - c. Local Parks Maintenance Grant (LPMG) not successful. Discussion on the grant process.
 - d. Discussion on rehabbing the PO Park and using timber sale money.
 - i. Motion was made by M. Lithgow to add \$20,000 to the 2024 Park Budget for PO Park campground rehab, gravel, grade, and level. Motion was seconded by T. Johnson. Motion carried unanimously.
 - e. Discussion on Requesting Federal Function Class (FFC) change to PO Park Dr.
6. Reports:
 - a. PO Park House will be secured November 16th, 2023, will talk with BOCC about surplussing the house.
 - b. Sweet Creek restrooms final clean done and doors locked.
 - c. Yocum Lake: will let Stimpson open and close the gate while logging.
 - d. Ashenfelter Bay: no new news
 - e. Lake Newport State Park: moving ahead with landowner for an easement for an additional 30 feet, working with prosecuting attorney to finalize the details.
 - f. Timber Sale Rustlers Gulch mill bid and logger bid documents with legal staff for review, JD Forestry LLC also assisting in reviewing bid documents.
 - g. David Boat Launch: M. Kirkwood to work on during the winter.

7. Budget: final hearing with BOCC soon.
8. Review of Proposed Projects/Acquisitions:
 - a. Flume Creek Land Swap: no new news
 - b. Edgewater Camp Area: no new news
9. Park Plan Review: has been reviewed by several board members and made comments. Discussion on the length of the document. M. Kirkwood to work on sending out a new survey. Board members to continue to review document and make comments. Discussion on process with public comment timeline and presenting to BOCC.
10. Open Discussion: K. Flanagan had a monster mash that went well and thanks to the Kalispel Tribe for the carnival games, walking trails cleaned up around Metaline Park. L. Halcro had a question on how the name change on Lake Newport State Park and Rustlers Gulch process was working. L. Halcro getting access to the PO County website. Discussion on campground fees and boat launch fees around the area.
11. Public Comment: none
12. Motion was made by T. Johnson to adjourn the meeting. Motion seconded by M. Lithgow. Motion carried unanimously. The meeting was adjourned at 3:00 PM.