

January 29, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) B. Smiley reported on his testimony to Washington legislature concerning HB2423, Gray Wolf Management and HB2424 Collaborative Management of Washington's wildlife resources.

(2) Consent Agenda-Motion was made by J. Gentle to approve the Consent Agenda for January 29, 2024, with the addition of the OnBase Interlocal Agreement with Douglas County. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 22, 2024 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/26/24): \$90,945.57

Resolution Regarding Approval Of An Interlocal Agreement Between Pend Oreille County And Douglas County For Onbase Administrator Services-Amendment No. 1
RESOLUTION NO. 2024-026, COMMISSIONERS' RECORDING

Approval of OSHA 300 & 300A Forms

Approval of Vacation Rollover-JoAnn Boggs

(3) J. Gentle provided reports from Martin Hall, Eastern Washington Council of Governments, and Legislative Steering Committee (LSC) meetings.

(4) Community Development Director Greg Snow was present for discussion on the Cusick/Usk Sub-Area Plan. Present were Senior Planner/Assistant Director Andy Huddleston, and from Kalispel Tribe were: Public & Governmental Affairs/Community Relations Strategist Mark Zorica, Associate Planner Madi Campbell, Information and Outreach Coordinator Mike Lithgow, and Public Relations Coordinator/Cusick Councilwoman Afton Servas; and via Zoom was Port of Pend Oreille Executive Director Kelly Driver. An update was provided by G. Snow, and the group participated in a roundtable. Joining the meeting in progress via Zoom was Assessor Jim McCroskey.

(5) Sheriff Glenn Blakeslee was present for an update. Present via Zoom were 911 Coordinator Steve West and Emergency Management Deputy Director JoAnn Boggs. Topics included county-wide advertising, proposed legislation, upcoming Law & Justice Day at WA State Capitol, staff training at academy, upcoming Corrections Wardens Academy, and staffing changes.

(6) The Board recessed for lunch at 11:52 a.m.

(7) The meeting resumed at 1:15 p.m.

(8) R. Rosencrantz gave updates from Tri County Economic Development District (TEDD), TEDD Technical Advisory Council, and Rural Resources meetings.

(9) Associate Professor/County Extension Director Mike Jensen and WSU Assistant Director of Extension Mike Gaffney were present for an update. Also present was 4-H/Master Gardeners Volunteer Coordinator Beverly Sarles, and via Zoom was Civil Deputy/Administrative Assistant Glennis Stott. Topics included M. Jensen's phased retirement and Extension programs.

Motion was made by B. Smiley to sign the letter of support to Kalispel Tribe regarding grant funding of the WSU Extension Master Gardener Demonstration Garden Expansion Project. Motion was seconded by J. Gentle. Motion carried unanimously.

(10) The Board held a discussion on Public Facilities awards. Present was Financial Manager Jill Shacklett and via Zoom were G. Stott and K. Driver.

(11) Human Resource Director Brenda Miller was in attendance to present a wage adjustment request. Also present were District Court Judge Robin McCroskey, District Court Administrator/Judicial Assistant Rachel Johnson, and J. Shacklett. R. McCroskey explained the need for a wage correction, due to an oversight in the salary classification. B. Miller and J. Shacklett provided justification for a salary classification correction from the 2024 adopted budget.

(12) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics included potential EMS District and .09 contract.

(13) The Board reviewed the request for the wage correction. Motion was made by J. Gentle to approve the wage scale adjustment for the Chief Deputy Clerk position in the District Court department, effective February 1, 2024, place the current employee on Step 5 of the new wage scale, and approve the associated payroll change notice. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

District Court-

Brandy Hofstee, Chief Deputy Clerk/Criminal, Step 5, \$4,492.86/mo., to Step 5, \$4,569.18/mo., (*Salary classification correction from the 2024 adopted budget*), Effective 2/1/2024

(14) Public Comment—Present and providing comment were Bill Bisson (EDC/ADO), Tamara Newman (EDC By-laws), and Jason Bond (EDC/ADO), and via Zoom was Phyllis Kardos (Cusick Sub-Area Plan). Present via Zoom but not providing comment were Citizen, Selkirk Sun, PO Political Circus, Kim Gentle, M. Zorica, M. Campbell, and J. Shacklett.

(15) Meeting continued to January 30.

January 30, 2024

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, B. Smiley, and C. Zieske present.

(16) Motion was made by J. Gentle to sign the Certificate of Appreciation for Mike Kirkwood, recognizing 25 years of service to POC. Motion was seconded by B. Smiley. Motion carried unanimously.

(17) County Engineer Jesse Larson was present for a Public Works update. Also in attendance were Director Craig Jackson, Support Specialist Mike Kirkwood, Road Maintenance Tech Justin Shaffer, and present via Zoom was Fleet Accountant/Risk Manager Teresa Deal.

a) C. Jackson provided an update on Overlook Drive, then M. Kirkwood presented recommendations for timber sale awards.

b) M. Kirkwood explained the Sole Source justification for hew wood. Motion was made by B. Smiley to authorize the Parks Director to sell ponderosa pine hew wood from the 2023 Rustlers Gulch Recreation Area Unit Sale to Stimson Lumber Company Mill in Plummer, ID. Motion was seconded by J. Gentle. Motion carried unanimously.

c) Motion was made by B. Smiley to approve the resolution regarding the Contracts for the Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale with Stimson Lumber Company. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The Contracts-Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale With Stimson Lumber Company
RESOLUTION NO. 2024-027, COMMISSIONERS' RECORDING

d) Motion was made by B. Smiley to approve the resolution regarding the Contract for the Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale with Boise Cascade Wood Products. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The Contract-Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale With Boise Cascade Wood Products
RESOLUTION NO. 2024-028, COMMISSIONERS' RECORDING

Office Manager/Cost Accountant Christy Parry joined the meeting in progress via Zoom.

e) Motion was made by B. Smiley to approve the resolution regarding the contract for the Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale with Idaho Forest Group. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The Contract-Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale With Idaho Forest Group
RESOLUTION NO. 2024-029, COMMISSIONERS' RECORDING

f) J. Larson gave an update on the recent L&I investigation.

g) Motion was made by B. Smiley to approve the resolution regarding the contract for the Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale with PotlatchDeltic for Quarter 1. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The Quarter 1 Contract-Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale With PotlatchDeltic
RESOLUTION NO. 2024-030, COMMISSIONERS' RECORDING

h) Motion was made by B. Smiley to approve the resolution regarding the contract for the Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale with PotlatchDeltic for Quarter 2. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The Quarter 2 Contract-Rustlers Gulch 2023 Unit Sale
Delivered Log/Sort Sale With PotlatchDeltic
RESOLUTION NO. 2024-031, COMMISSIONERS' RECORDING

i) C. Jackson shared Overlook repair costs and county State of the Roads. J. Shaffer reported on a new product used for repairing potholes. J. Larson shared information on new developments in the county and road obligations.

(18) The Board held an employee recognition ceremony for M. Kirkwood, recognizing his 25 years of service to POC. Also present were Project Specialist Kyel Newberry, Fleet Manager Brian Eglund, J. Larson, C. Jackson, T. Deal, C. Parry, Carli Kirkwood, Hank Kirkwood, Bob Eugene, and via Zoom were Jensen Knopp and Chaleigh. The Board presented a Certificate of Appreciation to M. Kirkwood.

(19) Teck Mine General Manager Rob Cronoble & Environmental Superintendent Bruce Howard were present via Zoom for a discussion on Teck Mine. Present via Zoom were J. McCroskey, J. Boggs, and S. West.

(20) Motion was made by J. Gentle to approve the resolution and MOU with Carson Van Valkenburg for the Blake reimbursement. Motion was seconded by B. Smiley. Motion carried unanimously.

Memorandum Of Understanding Reimbursement Agreement Between Public Defender
Carson Van Valkenburg And Pend Oreille County
RESOLUTION NO. 2024-032, COMMISSIONERS' RECORDING

(21) The Board recessed for lunch at 11:54 a.m.

(22) The meeting resumed at 1:30 p.m.

(23) The Board hosted an EMS discussion. Present were Fire District 2 Chief Chris Haynes, FD2 Deputy EMS Chief Erik Gallanger, FD2 Commissioner Conrad Ervin, Newport City Administrator Abby Gribi and via Zoom were J. Boggs, S. West, G. Blakeslee South Pend Oreille Fire & Rescue (SPOFR) Commissioner Diane Shantz, SPOFR Interim Chief Dan Williams, and SPOFR Assistant Chief Mike Nokes.

(24) North Central & East Region EMS Council Executive Director Rinita Cook was present via Zoom for information on EMS Licensing & Trauma Response Areas, and Chair of POC EMS Council Scott Doughty was present via Zoom to discuss the proposed EMS District. Also present were C. Haynes, E. Gallanger, C. Ervin, A. Gribi and via Zoom were J. Boggs, S. West, G. Blakeslee D. Shantz, D. Williams, and M. Nokes.

(25) Motion was made by J. Gentle to sign onto the letter to Washington State House of Representatives in support for HB 1835, Inclusion of Frontier Counties in Economic Development, Excise Tax, and Department of Commerce Statutes, and authorize the Clerk to use the signature stamp for R. Rosencrantz. Motion was seconded by B. Smiley. Motion carried unanimously.

(26) Correspondence Received:

- 1.20 EWCoG-1.26.24 Agenda & 12.1.23 Minutes
- 1.21 Alyssa Warburton/WDVA-(via email) Letter re: Rural Veteran Peer Specialist Introduction
- 1.22 L. Hanses-(via email) Letter of Interest in POC Parks & Recreation Board
- 1.23 USDA-Letter re: Proposed Land Acquisition from Private Party
- 1.24 P. Kardos-(via email) Letter re: Public Comment & Recordings

(27) Correspondence Sent:

Kalispel Tribe-Letter of Support for Grant Funding of the WSU Extension Master Gardener
Demonstration Garden Expansion Project
M. Kirkwood-Certificate of Appreciation for 25 Years of Service to POC

(28) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 440,143.18
Counseling Services	\$ 106,550.41
Crime Victims Compensation	\$ 371.97
Fair	\$ 289.00
Park	\$ 1,010.87
Road	\$ 91,715.33
Veterans Assistance	\$ 268.52
Emergency 911 Communications	\$ 42,351.32
Low-Income Housing/2060	\$ 912.61
Homeless Program/2163	\$ 2,705.11
American Rescue Plan Act	\$ 121,183.54
Mental Health Tax	\$ 763.76
Solid Waste	\$ 24,485.72
Risk Management	\$ 881.82
Equipment R&R	\$ 57,913.11
Unemployment Compensation	\$ 11,626.92
IT Services	<u>\$ 25,723.65</u>
TOTAL	<u>\$ 928,896.84</u>

Check number 216036 totaling \$1,656.28 and Electronic Funds Transfers 50789 through 51021 totaling \$412,697.21, and Checks 216037 through 216072 totaling \$118,521.21, and Electronic Funds Transfers 51022 through 51029 totaling \$252,383.54, dated January 25, 2024. Includes Jr. Taxing Districts.

Checks 216074 through 216132 totaling \$247,460.17 and Electronic Funds Transfers 51030 through 51031 totaling \$4,456.59, dated January 29, 2024.

(29) Meeting adjourned at 3:37 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board