

April 1, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) Consent Agenda-Motion was made by J. Gentle to approve the Consent Agenda for April 1, 2024. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 25, 2024 meeting and the following items:

Payroll Change Notice:

Counseling Services-

Stephanie King, Daytime DCR, Step 3, \$6,338.52/mo., to Crisis Services Manager, Step 2, \$7,106.01/mo., Effective 4/1/2024

Alicia Pereyda, Compliance Coordinator, Resignation, Effective 4/10/2024

Carissa Shaw, WISE Mental Health Counselor, Step 2, \$4,298.34/mo., Effective 4/1/2024

Public Works-Buildings & Grounds-

Klayten Baldwin, Facilities Maintenance Tech II, Step 2, \$3,548.35/mo., Effective 4/1/2024

Public Works-Solid Waste-

Amanda Griesemer, Solid Waste Manager, Step 3, \$5,482.93/mo., Effective 4/1/2024

Sheriff's Office-

Dawn Taylor, Executive Administrative Assistant, \$170.00/mo., Longevity, Effective 4/1/2024

Caleb Whitney, Corrections Sergeant, \$50.00/mo., Longevity, Effective 4/1/2024

Request to Advertise & Hire, Part-time, \$20.46/hr.: Court Security Officer

Request to Advertise & Hire, Steps 1-3 DOE: Patrol Deputy

Resolution Regarding Approval of Specialized Coroner Services Agreement With Keith Campbell

RESOLUTION NO. 2024-055, COMMISSIONERS' RECORDING

(2) R. Rosencrantz provided reports from Tri County Economic Development District, Rural Resources, Local Emergency Planning Committee, Community Emergency Response Team, and Pend Oreille Conservation District meetings.

(3) The Board held a discussion regarding the economic development contract with Tri County Economic Development District (TEDD). Present via Zoom were TEDD Executive Director Jeff Koffel, Port of Pend Oreille Executive Director Kelly Driver, and POVA Economic Development Director Jessica Garza.

(4) J. Gentle gave an update from the Martin Hall meeting.

(5) Community Development Director Greg Snow was present for an update. Present via Zoom were Permit Technician Savannah Widger and K. Driver. Updates were provided on applications, development, and large lot segregation/subdivision road standards.

(6) J. Gentle provided a report from Eastern Washington Council of Governments.

(7) The Board recessed for lunch at 11:42 a.m.

(8) The meeting resumed at 1:30 p.m.

(9) The Board held a Commissioners' Office team meeting. Present were Commissioner Programs/HR Assistant/Civil Service Lyndsie Halcro, Human Resource Director Brenda Miller, and C. Zieske.

(10) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Also present was Financial Manager Jill Shacklett. Topics included opioid settlements and economic development contract.

(11) The Board held a discussion on Local Assistance And Tribal Consistency Funds. Present was J. Shacklett.

(12) Public Comment-Selkirk Sun was present via Zoom but did not provide comment.

(13) Meeting continued to April 2.

April 2, 2024

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, B. Smiley, and C. Zieske present.

(14) Public Hearing-Surplus (Vehicles). Present was Public Works Director Craig Jackson. Present via Zoom were Fleet Accountant/Risk Manager Teresa Deal, Solid Waste Coordinator Amanda Griesemer, Office Manager/Cost Accountant Christy Parry, and Selkirk Sun. The hearing was opened, and the notice was read. No comments were received. The hearing was closed.

(15) C. Jackson was present for a Public Works update. Also in attendance were County Engineer Jesse Larson, Project Specialist Kyel Newberry, Support Specialist Mike Kirkwood, Senior Planner/Assistant Director Andy Huddleston, and present via Zoom were C. Parry, Receptionist/Administrative Assistant Amy Taylor, T. Deal, and A. Griesemer. Discussion was held on deadline for submittals to Clerk for Commissioner weekly meetings.

a) Motion was made by J. Gentle to certify the Traffic Law Enforcement Diversion, the POC Annual Certification, the Fish Barrier Removal, and the Road Levy Signature Certification by County Road Administration Board electronic forms and authorize the Chair of the Board to sign electronically. Motion was seconded by B. Smiley. Motion carried unanimously.

b) In reviewing the maintenance gravel bids, M. Kirkwood recommended awarding multiple awards to allow for control of haul costs, which allows for better efficiency of moving the product during projects in multiple locations. Motion was made by B. Smiley to award the 2024 Maintenance Gravel purchase to Peak Sand & Gravel-Priest River plant in the amount of \$11.75 per ton for WSDOT

Specification Top Course and \$11.75 per ton for IDT Specification ¾" "B," with taxes to be applied on actual quantities purchased. Motion was seconded by J. Gentle. Motion carried unanimously.

c) Motion was made by J. Gentle to award the 2024 Maintenance Gravel purchase to Newport Equipment Enterprises-Diamond Lake plant in the amount of \$15.00 per ton for WSDOT Specification Top Course, with taxes to be applied on actual quantities purchased. Motion was seconded by B. Smiley. Motion carried unanimously.

d) Motion was made by B. Smiley to award the 2024 Maintenance Gravel purchase to Riverside Concrete, Inc, doing business as Bode's Sand & Gravel, in the amount of \$13.75 per ton for WSDOT Specification Top Course from the Chattaroy, WA plant and \$16.75 per ton for WSDOT Specification Top Course from the Elk, WA plant, with taxes to be applied on actual quantities purchased. Motion was seconded by J. Gentle. Motion carried unanimously.

e) Motion was made by J. Gentle to award the 2024 Maintenance Gravel purchase to WM Winkler Company-Usk, WA plant in the amount of \$11.00 per ton for WSDOT Specification Top Course, with taxes to be applied on actual quantities purchased. Motion was seconded by B. Smiley. Motion carried unanimously.

f) Motion was made by B. Smiley to award the 2024 Maintenance Gravel Purchase to Versatile Industries, Inc.-Metaline Falls, WA plant in the amount of \$14.00 per ton for WSDOT Specification Top Course, with taxes to be applied on actual quantities purchased. Motion was seconded by J. Gentle. Motion carried unanimously.

g) Motion was made by J. Gentle to award the 2024 Maintenance Gravel purchase to Green Dreams International-Northport, WA plant in the amount of \$14.82 per ton for an alternate crushed surfacing product, with taxes to be applied on actual quantities purchased. Motion was seconded by B. Smiley. Motion carried unanimously.

h) C. Jackson requested permission to enter into an interlocal agreement with Town of Cusick to repair a slumping hillside on Riverside Road, with the funding provided by the Kalispel Tribe. Motion was made by J. Gentle to approve the resolution and the Interlocal Agreement to allow the Pend Oreille County Public Works Department to assist the Town of Cusick with two shoreline repairs adjacent to the Town's road. Motion was seconded by B. Smiley. Motion carried unanimously.

*Interlocal Agreement For Emergency Street Maintenance-Town Of Cusick, Washington
RESOLUTION NO. 2024-056, COMMISSIONERS' RECORDING*

i) Motion was made by B. Smiley to approve the contact for the purchase and removal of surplus property with Jason McQuinn for the Pend Oreille County Park Vault Toilet Structure. Motion was seconded by J. Gentle. Motion carried unanimously.

*Approval Of The Contract For The Purchase And Removal Of Surplus Property-Pend Oreille
County Park Vault Toilet
RESOLUTION NO. 2024-057, COMMISSIONERS' RECORDING*

j) Motion was made by J. Gentle to approve the Contract for the 2024 Equipment Shed Rehab project

to Washington Roofing Solutions, LLC in the amount of \$51,550.61. Motion was seconded by B. Smiley. Motion carried unanimously.

Approval Of The Contract For The 2024 Equipment Shed Rehab Project To Washington Roofing Solutions, LLC
RESOLUTION NO. 2024-058, COMMISSIONERS' RECORDING

k) Motion was made by B. Smiley to declare vehicle list surplus and provide disposal. Motion was seconded by J. Gentle. Motion carried unanimously.

Matter Of Surplus Property In The Equipment Rental And Revolving Fund
RESOLUTION NO. 2024-059, COMMISSIONERS' RECORDING

l) Other topics included availability of Public Works Board money, McCloud creek pipe damage, road maintenance and training on equipment, road revenues, and cost of doing business for road maintenance.

(16) The Board held a workshop to determine their 2025-2026 legislative priorities.

(17) The Board recessed for lunch at 11:34 a.m.

(18) The meeting resumed at 1:15 p.m.

(19) Colville National Forest District Ranger Carin Vadala was present to facilitate a U.S. Forest Service (USFS) discussion on Values at Risk. Present were USFS Fire Management Officer Reese Bennett, USFS Risk Manager Travis Yanda, and USFS Environmental Coordinator Joe Sherrock; Kalispel Tribe (KTI) Information and Outreach Coordinator Mike Lithgow, KTI Fire Chief Ken Peralta, and KTI Assistant Fire Chief Scott Doughty; Public Utility District (PUD) General Manager John Janney, PUD Director of Power Production Bryant Kramer, and Director of Operations Chris Jones; and via Zoom were Emergency Management Deputy Director JoAnn Boggs, Sr. GIS Analyst César Stoddard, 911 Coordinator Steve West, ITS Administrative Assistant/Civil Deputy Glennis Stott, Bridgeview Consulting Beverly O'Dea, Seattle City Light Sr. Capital Projects Coordinator Ryan Kimmons, and DNR Tim Love.

C. Vadala provided a PowerPoint presentation, "Wildfire in Northeast Washington: Values at Risk Colville Northeast Washington Vision," and input was provided on critical values in the county to include.

(20) Motion was made by J. Gentle to approve the resolution and 2024 contract with Tri County Economic Development District for economic development services and authorize the Chair to sign. Motion was seconded by B. Smiley. Motion carried unanimously.

Contract For Services With Tri County Economic Development District For Economic Services
RESOLUTION NO. 2024-060, COMMISSIONERS' RECORDING

(21) C. Jackson returned to discuss lack of a funding source for the slumping hillside on Riverside Road. The project is on hold for the time being.

(22) Correspondence Received:

- 4.1 Martin Hall–3.28.24 Agenda
- 4.2 EWCoG–3.29.24 Agenda & 1.26.24 Minutes
- 4.3 TEDD/RTPO–3.27.24 Agenda, 2.28.24 Minutes, & 1.24.24 Minutes
- 4.4 C. Van Valkenburg– 2024 1st Quarter Caseload Report
- 4.5 Town of Metaline Falls–Letter re: County-wide EMS
- 4.6 POC Fair & Rodeo Association Board–4.2.24 Agenda & 3.8.24 Minutes

(23) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

| | <u>Salary and Claim</u> |
|------------------------------|-------------------------|
| Current Expense | \$ 425,163.20 |
| Counseling Services | \$ 109,339.33 |
| Fair | \$ 289.00 |
| Veterans Assistance | \$ 486.44 |
| Treasurer's O&M | \$ 389.87 |
| Auditor's O&M | \$ 6,027.15 |
| Emergency 911 Communications | \$ 225.04 |
| Solid Waste | \$ 23,406.49 |
| Equipment R&R | \$ 23,341.58 |
| Sheriff's Trust | \$ 657.00 |
| TOTAL | \$ 589,325.10 |

Checks 217363 through 217425 totaling \$589,325.10, dated April 1, 2024.

(24) Meeting adjourned at 3:34 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board