

Pend Oreille County Park and Recreation Board Meeting Minutes

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| Location: | Public Works Conference Room & Online Teams Meeting |
| Date: | 2/21/2024 |
| Time: | 2:03 PM to 3:33 PM |
| Attendees: | <p>In Person: Mike Kirkwood-Parks Director, Kelly Flanagan-Board Chair, Taylor Johnson-Board Member, Brian Smiley-Member, Laura Hanses-Member, Vicki Kohler-Member, Terri Ann Hedtke-Board Member, Lyndsie Halcro-Board Member, Kelly Driver-Port of Pend Oreille</p> <p>Teams (PC): Selkirk Sun, Dan Beyer-Northwest Package</p> <p>Absent:</p> |

1. K. Flanagan brought the meeting to order at 2:03pm in the Public Works Conference Room.
2. Motion was made by T. Johnson to approve the January 2024 Park Board Meeting Minutes. Motion was seconded by T. Hedtke. Motion carried unanimously.
3. Introduction of all members.
4. Financial Update: January 2024 financial spreadsheet was discussed. An update on revenues and expenditures was provided by M. Kirkwood. January 2024 ending balance was \$306,649.07. Discussion on January expenses, investment earnings.
5. Board: New Members: Laura Hanses, Vicki Kohler. Resignation: Mike Lithgow
6. Dan Beyer-Production and Set Designer for Film Production Company-Northwest Package. Requesting to shoot some scenes in PO Park, would like to build a small cabin. The company has their own insurance, will bring own materials, and remove everything when done. Timeline-start building set soon, start filming mid-March, and done filming by mid-June.
 - a. Motion was made by L. Halcro to authorize Mike to enter into an agreement with Northwest Package to use PO Park as a film location. Motion was seconded by L. Hanses. Motion carried unanimously.

Dan Beyer left the meeting.

7. New Business:
 - a. Termination of Agreement A-2015-2: Discussion on sites being USFS, agreement should be with USFS and Roads.
 - i. Motion was made by T. Hedtke to have the BOCC Terminate Agreement A-2015-2 and move forward with another Agreement. Motion was seconded by L. Halcro. Motion carried unanimously.
 - b. Deeds for Land Exchange: BOCC will sign next week and processes with land swap will be completed next week. Agreement with landowner to provide extra width for easement. Next steps are to gate and fence easement. Discussion of an easement across the south part of WSDOT land or purchase a strip to better access the Park land.
 - i. Motion was made by L. Halcro to change the name of Lake Newport State Park to Wolfred County Park. Motion was seconded by T. Hedtke. Motion carried unanimously.
 - c. RGRA Sale: Timber Sale on delay because of Stage 3 Road Restrictions. Might have to extend agreements with the mills. Discussion on group wanting to have a trail riding competition in June.
 - d. Summer Temp/Host Job Descriptions: Hire the camp host as a temporary employee, pay minimum wage and work 4 days. 2 people, 3 hours a day, 4 days a week. Summer Temporary

employee will be part time Parks and Roads. Discussion on having a temp employee versus a service.

- i. Motion was made by T. Johnson to hire two camp hosts as temporary employees. Motion was seconded by L. Halcro. Motion carried unanimously.
- e. ADO-POSA: POSA needed a commitment of the land to apply for grant. Discussion: PORT still wants to help, write the grant to help the Parks. Discussion on feasibility study.
- f. Grant Opportunity-LWCF (Land and Water Conservation Fund): 50% match, \$200,000 minimum. Opens in May and could also be used for POC Park.

8. Reports:

- a. PO Park: M. Kirkwood needs to move the gate closer to the highway, the lock was broken. Discussion on keeping the bathrooms unlocked and open all year round. M. Kirkwood to get the road crews working on campground work done.

L. Halcro left the meeting.

- b. Sweet Creek: Bathrooms were cleaned, and garbage picked up. K. Flanagan to watch the bathrooms and clean when necessary.
- c. Yocum Lake: bank work still looks good, no new news.
- d. Ashenfelter Bay: no new news.
- e. LNSP: Discussion on having a meeting out at Wolfred County Park in May. Table to next meeting.
- f. Rustlers Gulch: Timber sale on delay because of Road Restrictions, working with B. Slaven on trespassing and removal of timber.
- g. Davis Rd Boat Launch: no new report.

9. Budget: no new news.

10. Review of Proposed Projects/Acquisitions:

- a. Flume Creek Land Swap: no new news.
- b. Edgewater Camp Area: no new news.

11. Park Plan Review: Discussion on progress from the board, updating the surveys.

12. Open Discussion: M. Kirkwood learned that the Parks and Recreation advisory board does not need to take their motions to the BOCC. Will put together a policy and present to the Parks Board.

13. Public Comment: K. Driver offered help with grant writing.

14. Motion was made by T. Johnson to adjourn the meeting. Motion seconded by T. Hedke. Motion carried unanimously. The meeting was adjourned at 3:33 PM.