

**PEND OREILLE COUNTY
NEWPORT, WASHINGTON**

RESOLUTION NO. 2024- 055

**RESOLUTION REGARDING APPROVAL OF SPECIALIZED CORONER SERVICES
AGREEMENT WITH KEITH CAMPBELL**

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Pend Oreille County Board of Commissioners has the care of county property and the management of county funds and business; and

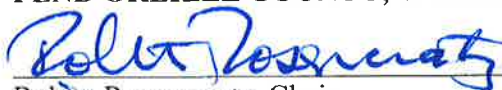
WHEREAS, the Pend Oreille County Prosecutor/Coroner recommends the approval of the agreement for specialized coroner services with Keith Campbell; and

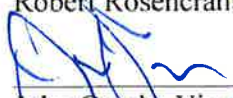
WHEREAS, the Board of County Commissioners feels that the best interest of the public will be served by entering into the agreement with Keith Campbell.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Pend Oreille County Board of Commissioners that the agreement with Keith Campbell, which is attached hereto and incorporated herein, is hereby approved, and the Chair of the Board, or a majority of the Board is authorized to execute it on behalf of Pend Oreille County.

ADOPTED this 1 day of April, 2024.

**BOARD OF COUNTY COMMISSIONERS
PEND OREILLE COUNTY, WASHINGTON**


Robert Rosencrantz, Chair


John Gentle, Vice-Chair


Brian Smiley, Member

ATTEST:


Crystal Zieske, Clerk of the Board

**AGREEMENT TO PROVIDE SPECIALIZED SERVICES TO
THE PEND OREILLE COUNTY CORONER'S OFFICE.**

THIS AGREEMENT is effective from January 1, 2024, until December 31, 2024. This Agreement is made and entered into by and between Pend Oreille County, Washington, and Keith Campbell, owner of Campbell Funeral Services, Inc. dba Sherman-Campbell Funeral & Cremation Services.

1. **SPECIALIZED SERVICES TO BE PROVIDED.** Keith Campbell agrees to provide the following specialized services either directly or through Sherman-Campbell Funeral & Cremation Services:
 - (A) The use of a suitable vehicle and staff for removal of deceased individuals from their place of death to the Sherman-Campbell Funeral Home.
 - (B) The use of funeral home facilities for refrigeration and storage of deceased individuals.
 - (C) The use of a suitable vehicle and staff for transportation of deceased individuals to and from autopsies, when necessary.
 - (D) Keith Campbell has been appointed as a Deputy Coroner for Pend Oreille County. In consideration of the compensation payable herein, he will provide the services of a Deputy Coroner including scene response, removal of deceased individuals, extractions of bodily fluids when necessary for investigation purposes, telephone calls to physicians and other similar duties which assist in determining the cause and manner of death.
 - (E) In providing these services, Sherman-Campbell Funeral & Cremation Services agrees to comply with Title VI of the Civil Rights Act.
2. **FEES.** In consideration of the services to be rendered to the County by Keith Campbell and Sherman-Campbell Funeral & Cremation Services, the County shall pay him the sum of \$700.00 per month in response to monthly billings.
3. **INSURANCE.** Sherman-Campbell Funeral & Cremation Services agrees to provide a Certificate of Insurance in the amount of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate naming Pend Oreille County as an "additional insured, primary and non-contributory" and provide a copy of the appropriate policy endorsement. The County shall be given 30 days' notice of any policy cancellation.

4. **TERMINATION.** Either Party to this contract may terminate this contract, without cause, by giving the other party 90 days written notice of their intention to terminate.

IN WITNESS THEREOF, the parties have executed this agreement as of the dates below.

SHERMAN-CAMPBELL
FUNERAL & CREMATION SERVICES

K. W. Campbell 3/21/24
KEITH CAMPBELL, Date

Dated this 1 day of April, 2024

BOARD OF COUNTY COMMISSIONERS
PEND OREILLE COUNTY, WASHINGTON

Robert Rosencrantz
ROBERT ROSENCRANTZ, Chair

John Gentle
JOHN GENTLE, Vice-Chair

Brian Smiley
BRIAN SMILEY, Commissioner

ATTEST:

Crystal Zieske
Crystal Zieske, Clerk of the Board

RECOMMENDED FOR SIGNATURE BY:

Dolly N. Hunt 3/25/24
Dolly N. Hunt
Pend Oreille County Prosecutor/ Coroner

AGREEMENT TO PROVIDE SPECIALIZED SERVICES