

April 29, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1) Consent Agenda-Motion was made by J. Gentle to approve the Consent Agenda for April 29, 2024. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 22, 2024 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/26/24): \$344,169.27

Payroll Change Notice:

Public Works- Parks & Rec-

Jerry Vickery, Temp. Park Camp Host, \$18.54/hr., Effective 4/23/2024

Theresa Vickery, Temp. Park Camp Host, \$18.54/hr., Effective 4/23/2024

Randy Folmar, Temp. Park Technician, \$18.54/hr., Effective 4/25/2024

District Court-

Brandy Hofstee, Chief Deputy Clerk/Criminal, \$120.00/mo., Longevity, Effective 5/1/2024

Sheriff's Office-Patrol-

Adam Dispenza, Patrol Officer, Step 5, \$6,066.74/mo., Effective 5/1/2024

Michael Destito, Patrol Officer, Resignation, Effective 4/25/2024

Sheriff's Office- Emergency Management & ITS-

Glennis Stott, Civil Deputy & Admin. Assistant, Step 7, \$4,423.37/mo., & \$25.00/mo., Longevity, Effective 5/1/2024

Postage Meter Lease-Naspo/Valuepoint Contract #CTR058809 and/or State Participating Addendum (PA) #: 15622-02 (WA)

RESOLUTION NO. 2024-077, COMMISSIONERS' RECORDING

A Resolution Certifying Compliance With RCW 36.16.030

RESOLUTION NO. 2024-078, COMMISSIONERS' RECORDING

Letter of Appreciation-Years of Service (15 Years)-Brandy Hofstee

Updated Job Description & Inclusion into Bargaining Unit: Counseling Services Compliance Coordinator

(2) B. Smiley gave an update from WCRP's "A Supervisor's Roadmap to Employment Law Essentials" training. J. Gentle provided a report from Martin Hall board meeting. R. Rosencrantz gave updates from Tri-County Economic Development District (TEDD), TEDD Technical Advisory Committee, POC Opioid Abatement Task Force, and "Together We Can: A Community Conversation on Fentanyl."

(3) The Board held a discussion on Veteran's Assistance Fund. Present were Financial Manager Jill Shacklett, Veterans Assistance Advisory Board Local Chapter President Dean Welter, and Larry

Miller. The Advisory Board requested additional funds, as the number of requests for assistance have been much greater this year.

(4) Motion was made by J. Gentle to approve an additional \$15,000.00 in the Veterans Assistance Fund to be allocated to the expenditure budget from the beginning fund balance. Motion was seconded by B. Smiley. Motion carried unanimously.

(5) Sheriff Glenn Blakeslee was present for an update. The recent National Sheriff's Institute was reviewed. Joining the update in progress via Zoom were Undersheriff Geoff Rusho, 911 Coordinator Steve West, and Emergency Management Deputy Director JoAnn Boggs. Upcoming events mentioned include Washington Association of Sheriffs and Police Chiefs conference and legislative planning day. Appreciation was expressed to Buildings & Grounds for work in the office, and staffing was also discussed. G. Rusho reported on last night's Search & Rescue mission and the area's snowpack and water levels.

(6) The Board recessed for lunch at 11:56 a.m.

(7) The meeting resumed at 1:18 p.m.

(8) Tri County Economic Development District (TEDD) Executive Director Jeff Koffel was present for an update. A review of TEDD's 2024 budget was provided, then a marketing report was presented. Other topics included the revolving loan fund, RTPO, Safe Streets for All, charging stations, trends, and collaboration.

(9) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:00 p.m. to 2:30 p.m. Present were Prosecuting Attorney Dolly Hunt, Deputy Prosecutor Brandon Slaven, ITS Director Shane Flowers, and Public Records Officer Aimee Emtman.

(10) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:30 p.m. to 3:00 p.m. Present were D. Hunt, B. Slaven, and Human Resource Director Brenda Miller.

(11) Action resulting from Executive Session: The Board directed our Prosecutor to open discussion with Plaintiff's counsel related to the most recent executive session.

(12) D. Hunt was present for a legal update. Topics included coroner position, recent prosecutors association conference, and public defense.

(13) Public Comment-Selkirk Sun was present via Zoom and provided comment (Veterans fund vote).

(14) Meeting continued to April 30.

April 30, 2024

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, B. Smiley, and C. Zieske present.

(15) County Engineer Jesse Larson was present for a Public Works update. Also in attendance were Facilities Maintenance Supervisor Ben Eggleston and Support Specialist Mike Kirkwood, and present via Zoom were Solid Waste Coordinator Amanda Griesemer and Office Manager/Cost Accountant Christy Parry.

Motion was made by J. Gentle to approve the Certification Acceptance agreement with Local Programs, DOT form 140-550 and authorize the Chair of the Board to sign the agreement. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to award the 2024 HFE-150 Road Oil materials purchase to Ergon Asphalt & Emulsions of Spokane Valley, WA at \$768.36 per ton plus tax and hold and return rates. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to award the 2024 On Call Civil Engineering-3 Year Term contract to J-U-B Engineers, Inc. of Spokane, WA. Motion was seconded by B. Smiley. Motion carried unanimously. Receptionist/Administrative Assistant Amy Taylor joined the update in progress via Zoom.

Motion was made by B. Smiley to award the 2024 On Call Civil Engineering-3 Year contract to TD&H Engineering, Inc. of Spokane, WA. Motion was seconded by J. Gentle. Motion carried unanimously.

B. Eggleston proposed adding rock to the Old Courthouse lawn, a buffer for snowplowing work. A. Griesemer reported on the use of credit card machines at the transfer stations and Highway 20 litter issue. J. Larson presented crash data with a newly-developed technology application from GIS, then reviewed Transportation Improvement Board county funding. Other topics included a proposed traffic program analyst position, WSDOT ATV funding, and an employee spotlight on Paul Miller. An update was provided on Turtle Bay dredging,

(16) Motion was made by J. Gentle to proclaim May 31, 2024 as Washington State Association Of Counties Executive Director Eric Brian Johnson Day in Pend Oreille County, to honor his retirement from WSAC after 16 years as Executive Director, and to send the proclamation to WSAC. Motion was seconded by B. Smiley. Motion carried unanimously.

(17) Associate Professor and County Extension Director Mike Jensen was present for an update. Also present was WSU Extension 4-H Youth Development/Master Gardeners Volunteer Coordinator Beverly Sarles. Topics included staffing coverage, wildfires, and the upcoming Firewise workshop. B. Sarles reported on Master Gardeners, 4-H clubs, and Teen Conference.

(18) The Board recessed for lunch at 11:20 a.m.

(19) The meeting resumed at 1:45 p.m.

(20) The Board hosted the WSAC Executive Board for a Membership Outreach meeting. Present were WSAC Interim Executive Director Derek Young, WSAC First Vice President/Lincoln County Commissioner Rob Coffman, Auditor Marianne Nichols, and via Zoom were Chelan County Commissioner Kevin Overbay, D. Hunt, and Weed Control Coordinator Loretta Nichols.

(21) Correspondence Received:

- 4.16 Martin Hall-4.25.24 Agenda & 3.28.24 Minutes
- 4.17 B. Billingsley-2023 4th Quarter Caseload Report
- 4.18 Reid Law-2023 1st Quarter Caseload Report
- 4.19 Reid Law-2023 2nd Quarter Caseload Report
- 4.20 Reid Law-2023 3rd Quarter Caseload Report
- 4.21 Reid Law-2023 4th Quarter Caseload Report

(22) Correspondence Sent:

B. Hofstee-Letter of Appreciation- 15 Years of Service

Proclamation: Washington State Association of Counties Executive Director Eric Brian Johnson
Day-May 31, 2024

(23) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 357,506.38
Counseling Services	\$ 95,391.60
Crime Victims Compensation	\$ 369.18
Fair	\$ 304.89
Park	\$ 5,010.84
Road	\$ 91,362.01
Emergency 911 Communications	\$ 39,920.07
Low Income Housing/2060	\$ 1,836.32
Homeless Program/2163	\$ 4,666.12
American Rescue Plan Act	\$ 3,228.00
Mental Health Tax	\$ 1,058.02
Solid Waste	\$ 25,488.91
Risk Management	\$ 711.36
Equipment R&R	\$ 19,385.35
Unemployment Compensation	\$ 15,303.16
IT Services	<u>\$ 28,724.10</u>
TOTAL	\$ 690,266.31

Checks 217927 through 217964 totaling \$116,299.75, and Electronic Funds Transfers 52683 through 52690 totaling \$245,873.06, and Checks 217925 through 217926 totaling \$3,454.28, and Electronic Funds Transfers 52445 through 52682 totaling \$401,792.76, dated April 25, 2024. Includes Jr. Taxing Districts.

Checks 217965 through 218000 totaling \$64,651.40, dated April 29, 2024.

(24) Meeting adjourned at 3:38 p.m.

APPROVED: _____



Chair of the Board

ATTEST: _____


Clerk of the Board