

# **Mental Health Professional - Master's Level **\*\*Sign on Bonus\*\*****

Job Status

Open - open and accepting applications

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## **Pend Oreille County is a great place to live, work, and play!**

Pend Oreille County is located in Northeastern Washington, on the border of Northern Idaho and Canada, with Newport, Washington being the County seat. We are just miles from major cities such as Spokane, Washington and Coeur d'Alene, Idaho. We offer rural living, fantastic recreational opportunities, and beautiful scenery.

## **Position Open: Mental Health Professional**

**\*\* Warning:** we are currently having technical difficulties with our online application submission. If you would like to apply and are having issues, you can call our office or email your resume and application to HR [at] pendoreille.org. **\*\***

Salary: \$5,323.49 – \$6,720.78 per month

**Hiring Salary: \$5,323.49 - \$5,981.47 per month DOE**

**\$3,000 Sign on Bonus**, subject to all required taxes and withholdings, to be paid in two payments. 50% of the bonus will be paid on the next regularly scheduled pay date after your first day of employment with Pend Oreille County; the remaining 50% of the bonus will be paid after one year of County service.

Benefits include: Subsidized medical insurance for the employee. Optional dental, vision, and medical coverage for dependents. Washington State retirement pension is applicable, plan choices vary. County-paid benefits such as life insurance, long-term disability, Employee Assistance Program, and 12 Company-paid holidays. Pend Oreille County offers a wide range of optional benefits, I'm confident that there is a plan to suit your needs.

**BASIC FUNCTIONS:** Provide professional behavioral health services to consumers of this Agency. Services include, but are not limited to, outpatient individual, group and family therapy, crisis services and case management. Provides Involuntary Treatment Act services

upon designation as a Designated Crisis Responder. Works cooperatively and effectively with the public and other employees.

### **ESSENTIAL JOB FUNCTIONS:**

1. Abide by ethical standards developed by the appropriate professional associations, this County and Agency. Although not inclusive these standards require respect to clients, maintaining appropriate boundaries, and adhering to confidentiality policies and laws.
2. Maintain professional credentials required for the service being provided.
3. Complete all training required by the WAC and RCWs within the required time frames.
4. Be familiar with and follow the laws of the State of Washington and the Federal government as they pertain to mental health practice.
5. Be familiar with and follow Agency and County Personnel Policies and Procedures.
6. Be familiar with Interagency Agreements that pertain to clinical practice.
7. Attend training to improve clinical skills. This includes training provided by Pend Oreille County Counseling Services and other qualified trainers. Provide training to staff as requested.
8. Maintain records in accordance with requirements of law, contractual requirements, and Agency policy.
9. Provide individual, family and group counseling. Practice standards for managed care as it applies to clinical practice. Provide consumer driven service in a culturally sensitive manner.
10. Have fundamental understanding of DSM 5 or its successor, psychiatric disorders, psychotropic medications, brain physiology and demonstrate a working knowledge of the various theoretical models of psychotherapy, behavioral counseling, substance use disorders, and other Evidenced Based Practices.
11. Provide mental health assessments and/or Substance Use Assessments, develop and implement treatment plans, provide case management referral and coordination with other mental health professionals and allied treatment providers, to include psychiatrists, IEP coordinators, court/probation, and other community-based agencies.
12. Participate as a team member of this Agency by attending staff meetings and actively participating in agency meetings. Develop a positive working environment by treating agency staff members with respect and courtesy. Exercise sound judgment with problem solving and conflict resolution skills. Encourage others to achieve high levels of quality and successful working relationships. Promote team effectiveness, promoting trust, commitment, and Agency pride.
13. Attend regular supervision with the Clinical Supervisor to maintain quality of care. Respond to requests from supervisors in a timely manner. Use time effectively. Keep appointments and be at work and at meetings on time.
14. May provide direct supervision of Trainees and Volunteers in accordance.

15. Encourage and participate in community networking. Support treatment team meetings developed by other agencies. Attend community meetings as requested and approved by supervisors.
16. Provide crisis response as required. Practice appropriate crisis intervention skills. Respond in a timely manner to requests for crisis intervention. Respond immediately to requests from staff for crisis situations in Agency. Refer individuals for follow up services as needed. Provide DCR services as required (see DCR job duties).
17. Perform other duties and assignments as requested by the Director or designee.

### **QUALIFICATIONS:**

1. Master's degree from an accredited institution in mental health counseling, social work or other social services related field. Must meet Washington State Department of Health Definition of a Mental Health Professional.
2. Must make application for a valid State of Washington issued credential to practice as a counselor within 30 days of beginning employment.
3. Possess a valid National Provider Identification Number (NPI), or proof of application must be provided within sixty (60) days of beginning employment.
4. Possess education, training, or experience, which clearly demonstrate knowledge and skills related to the treatment of psychiatric disorders and substance use disorders. Must be able to exercise discretion and independent judgment in all areas of job performance including adherence to appropriate professional boundaries and strict confidentiality practices regarding client activities and documentation. Able to apply clinical judgment, ethics, and accountability to formulate and implement treatment plans and other clinical documentation.
5. Must demonstrate the ability to handle stressful and crisis situations tactfully and appropriately.
6. Must possess a valid driver's license.
7. Must successfully pass a background check, a driving record check, and a pre-employment physical.
8. Is not a State or Federal (OIG) and System for Award Management (SAM) excluded provider, in any capacity for the Medicare, Medicaid, and all Federal health Care programs.

**WORKING CONDITIONS:** Work in a variety of settings supporting individuals, families, and groups within the community, to include office, client's residence, schools, hospitals, jails and other public venues, continuous contact with staff and the public. Standard risks associated with community mental health services to persons with chronic and serious mental health conditions, substance use disorders, and behavioral challenges, to include possible exposure to violent behaviors and/or contagious diseases, such as hepatitis. Expect periods of sitting, standing, and walking. Routine travel required throughout the county and region, in all seasons. Hand-eye coordination and fine manipulation skills are necessary to operate

computers and various office machines, as well regular manual signing of name to required documents. This position also requires handling of client charts, up to 30 pounds and variable after-hours crisis services.

Pend Oreille County is an Equal Opportunity Employer.

You must have JavaScript enabled to use this form.

- Current General Information
- Education and Qualifications
- Licenses and Certificates
- Work Experience
- References
- Authorization and Certificate
- Affirmative Action / Equal Opportunity Employer
- Complete

First Name

Last Name

Street Address

Address Line 2

City

State / Province / Region

ZIP / Postal Code

Country

Daytime Phone

Evening Phone

Email

Do you possess a valid driver's license?

How did you hear about this job?

How did you hear about this job?

Enter other...

Have you previously applied for employment with Pend Oreille County?

When?

Salary Expectation

Have you previously been employed by Pend Oreille County? 

- Select - ▼

Please indicate position and dates of employment:

Re-order	Position	Start Date	End Date
	<div>Position <input type="text"/></div>	<div>Start Date <input type="text"/></div>	<div>End Date <input type="text"/></div>

Add

Add more items more items

Are you legally authorized to work in the United States? 

- Select - ▼

Are you 18 years of age or older? 

- Select - ▼

Do you have any relatives employed by Pend Oreille County? 

- Select - ▼

Please indicate name, relationship and department:  
(Information will be used for business reasons, i.e., conflict of interest)

Re-order	Name	Relationship
	<div>Name <input type="text"/></div>	<div>Relationship <input type="text"/></div>

Add

Add more items more items

Americans with Disabilities Act: Are you able to perform the essential duties listed on the job description for this position? 

- None - ▼

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